

Evaluate, learn and set intentions

Stage 2: Develop

Who is this question set for? This question set is designed for groups who have established an adaptation partnership for their place and are growing capacity - Maturity stage 2 of the Capability Maturity Model. It can be used to help groups reflect on progress and identify strengths and weaknesses.

When should the questions be used? The questions will help you assess progress as you work through the development of strategic plans and goals for your adaptation partnership - represented by stage 2 of the *Capability Maturity Model*. You should feel free to use the questions whenever you feel they would be most helpful, although it would be helpful to discuss some of the ideas with others in advance of completing them. You can also use the survey a couple of times to track progress as work progresses.

How should the questions be used? The questions can be issued as a survey to individuals involved in establishing the partnership. The results can then be collated to show how the group has responded. Responding individually and anonymously can limit bias and encourage openness, particularly where there is disagreement or an imbalance of power among the group that might prevent group members from sharing freely during group discussions. As an alternative to a survey you could also consider using an interactive digital tool such as [slido.com](https://www.slido.com) to post the questions in a group setting where people have access to the internet allowing for instant, anonymous feedback.

The questions can also be used as a tool for group discussion and reflection where appropriate. You could also ask the questions in survey form and follow up with a group discussion to reflect on key messages and discuss next steps.

You can add to or alter the questions to meet the unique needs of your group and context.

How will the questions help us?

The questions explore different aspects of partnership working including:

- The overall health of the partnership – covering diversity, inclusion, power, decision making and shared vision.
- Progress with tackling climate adaptation challenges – for example; developing a shared evidence based, agreeing the purpose and priorities to be addressed and resources required.

Feedback from the questions will help pinpoint weaknesses in your current approach to developing the partnership and will also identify where good progress is being made.

.Acknowledgements: This project is funded under the EPA Research Programme 2014-2020. The EPA Research Programme is a Government of Ireland initiative funded by the Department of the Environment, Climate and Communications.

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Questions

Question 1: Does the partnership represent and engage with the wider community?

- *Diverse partners, including those from disadvantaged groups, are involved in decision-making*

STRONGLY DISAGREE 1 2 3 4 5 STRONGLY AGREE

- *Locally led adaptation principles are implemented by the partnership*

STRONGLY DISAGREE 1 2 3 4 5 STRONGLY AGREE

- *We use multiple communication platforms to reach more people*

STRONGLY DISAGREE 1 2 3 4 5 STRONGLY AGREE

Question 2: How inclusive and empowering is the partnership?

- *My views, knowledge and experiences are valued by other partners and included fairly as part of decision making*

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- *We are creating opportunities for leaders to emerge and grow*

STRONGLY DISAGREE 1 2 3 4 5 STRONGLY AGREE

- *Power imbalances within the partnership are recognised and addressed quickly and appropriately*

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Question 3: Has the change process needed to achieve the partnership vision been identified?

- *We have identified the root causes of the challenges that we are addressing and mapped out how we will influence change*

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- *We have identified levers of change and opportunities for system change, innovation and transformation*

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- *Climate justice, fairness and equity are fully addressed in our vision and the change processes we have identified*

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Question 4: How effective is the evidence base?

- *We have developed locally relevant evidence on climate risks and adaptation options*

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- *We value local knowledge and lived experience alongside formal data and evidence sources*

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- *The evidence base is being used to inform planning, decision making and investment in adaptation*

STRONGLY DISAGREE 1 2 3 4 5 STRONGLY AGREE

- *The evidence that we have developed is communicated in accessible formats relevant for diverse audiences and user groups*

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Question 5: Are actions being developed and implemented?

- *We have developed adaptation actions that are aligned with our vision and change process*

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- *The actions have been developed collaboratively with diverse partners and stakeholders, including those representing disadvantaged and under represented groups*

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- *We have strong support and commitment to delivering the actions that we have identified*

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- *We are monitoring, evaluating, and learning and have targets in place to track progress. This includes prioritising equity, fairness, and justice and sharing what works and what doesn't.*

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Question 6: Is the partnership developing existing resources and seeking new resources?

- *We have secured resources needed to implement actions*

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- *We have opportunities for shared learning and improving skills and resources*

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- *We are developing the business case(s) for adaptation actions*

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- *We are developing different options for securing adaptation finance*

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- *We are sharing resources such as office space, specialist skills and communication resources*

STRONGLY DISAGREE 1 2 3 4 5 STRONGLY AGREE

Use the space below to reflect on your responses above:

- What areas do you need to develop to strengthen the partnership approach to climate adaptation?
- What can you contribute and what is needed from others?